

Seoul International Bible Institute

Student Handbook



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SIBI COMMITMENTS

We are committed to a Biblical Foundation. For any aspect of ministry and leadership in the church, one key to success is a strong Biblical foundation. We periodically reexamine our curriculum to be sure that each student is taught each and every book of the Bible. Our goal for SIBI graduates is that they understand, preach, and live "sound doctrine."

We are committed to prayer. We are constantly aware that "our sufficiency is of God," and "not ourselves." Knowing this, we pray often and fervently. In chapel, in classes, and privately we lift up each other, our supporters, alumni, and the sick and discouraged in prayer. We praise and thank God for His blessings understanding that we are the recipients of the bounty of our loving Father. We try to bathe everything we do in prayer.

We are committed to relationships. More than a school with classrooms, curriculum, and clerical offices, SIBI strives to be a family in which discipleship is developed through relationships. We desire for our teachers to be mentors and models rather than merely professors. Our goal is to be open, to be vulnerable, to be accessible, and to be accountable to one another. We want to build relationships with God, each other, and the community.

We are committed to simplicity. Any group of people organized for specific goals must have structure. Families, churches, and schools have rules, restrictions, boundaries, and policies. However, at times, like the gathering barnacles on a ship, policies and rules proliferate and cling to an organization and impede its progress. We try to continually simplify our process and policies to promote our values and to protect our people. Above all we simply want to serve our Lord and honor Him.

Academic Policy

Seoul International Bible Institute

1. Acceptance Policy:

Students must be at least 17 years of age.

Students must be actively involved in their local congregation.

Each student must complete an application for Admission and provide the appropriate letters of recommendation.

- The letters of recommendation forms are provided for the student's convenience.

All courses from other institutions will be evaluated and accepted for credit if:

- Taught and documented by school records.
- The student earned a minimum score of 3.0.
- The previous course corresponds with the SIBI curriculum
- Pending the final approval of the Dean.

2. Requirements for Completion and Certification.

- Students must complete the full curriculum of 32 core courses, skill courses, and select seminar courses. Our current curriculum contains 13 seminar courses for a total of 45 courses required for graduation.

- Upon completion the student will be conferred a **Certificate of Advanced Biblical and Ministry Studies.**

3. Attendance Requirements

- Daily attendance in Chapel is required and applies toward one of the Ministry Skills credits.

- A student must attend a class each time the class is regularly scheduled.

- A student late to class on two occasions will be counted as one absence.

- One absence of a **core course** is the maximum number permitted to receive full credit.

After one absence, the student's final grade will be reduced by 20 per cent..

- Each additional absence will result in an additional reduction of the final grade by one grade level.

- No academic leave of absence is allowed.

4. Course Requirements

- Each course consists of assignments appropriate for the number of lecture hours and adequate to insure the student's comprehension of the subject. The assignments will include work such as:

Reading, Research, Memorization, Term papers and adequate testing to measure the student's learning.

- The attendance policy applies to all courses.
- The student's attitude will be a primary consideration in the final grading of each course.
- Any requirements that are "**Incomplete**" following the last day of that course must be completed within one week or the incomplete will be considered a "Fail" and the student must retake that course at the earliest opportunity. A final grade of 70% is required to pass a course.
- A student may retake a course only once.

5. Curriculum Description

- There will be 32 core courses consisting of a minimum of 32 hours of lecture.
- There will be thirteen Seminars courses. These include family, counseling, preaching, and other appropriate subjects. Total required for Advanced Biblical Studies 45 courses.

6. Ministry Training Expenses

- No tuition is charged by SIBI to the student because of the sacrificial giving of committed brethren. Committed Christians provide for the daily operations of the school because they believe in offering the students quality instruction regardless of the student's financial status.
- The student is responsible for personal living expenses, transportation, and study materials.
- The student must be accountable to their sponsoring congregation or individual. Progress reports will be sent to sponsors on a regular basis. Copies of student reports will be required and kept in the student file.

- The student must continue to meet acceptable academic, attitudinal, and attendance standards to be eligible.

7. Student's Behavior and Appearance:

Your Personal Appearance and behavior are very important. Hair should be neatly cut and trimmed. Dress should reflect good taste and a reasonable sense of cultural relativity without being immodest or easily identified with any undesirable element of society. All students are expected to dress modestly and in a manner that glorifies God and not themselves. Any dress that restricts movement or is not a modest is not acceptable.

A Christian's finances are a source of blessing while here on this earth. In most cases, students are supported by wonderful Christians who make many personal sacrifices to enable the student to attend. The student should be a good steward of his possessions, and be responsible to his supporters for the good use of his money. "Let no debt remain outstanding" (Romans 13:8) means students should not take advantage of people who loan them money.

Students of Seoul International Bible Institute are the light of Christ to the community and must behave in a way that brings glory to God and avoids even the appearance of evil at all times. At no time is any student permitted to use alcohol, tobacco, or illegal drugs. Students should not participate in any activities or frequent establishments that would be considered unacceptable.

8. Proposed Institute Calendar

The office will observe the following holidays during the regular Institute terms:
(These dates need to be filled in after considering appropriate Korean holidays.)